





01 Our Values & Mission

05 Our Methodology

02 Work Cycle

06 Kinds of Archive To Digitize

03 Services Offered

07 Additional Services

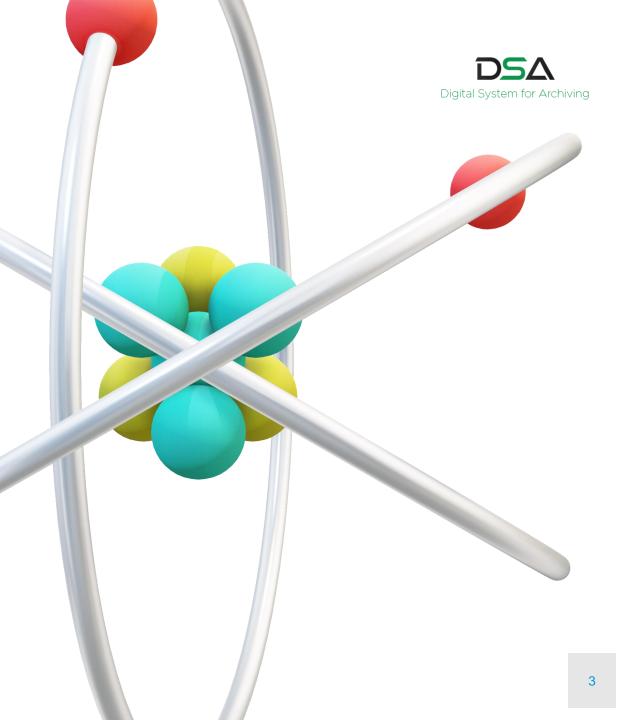
04 The Solution

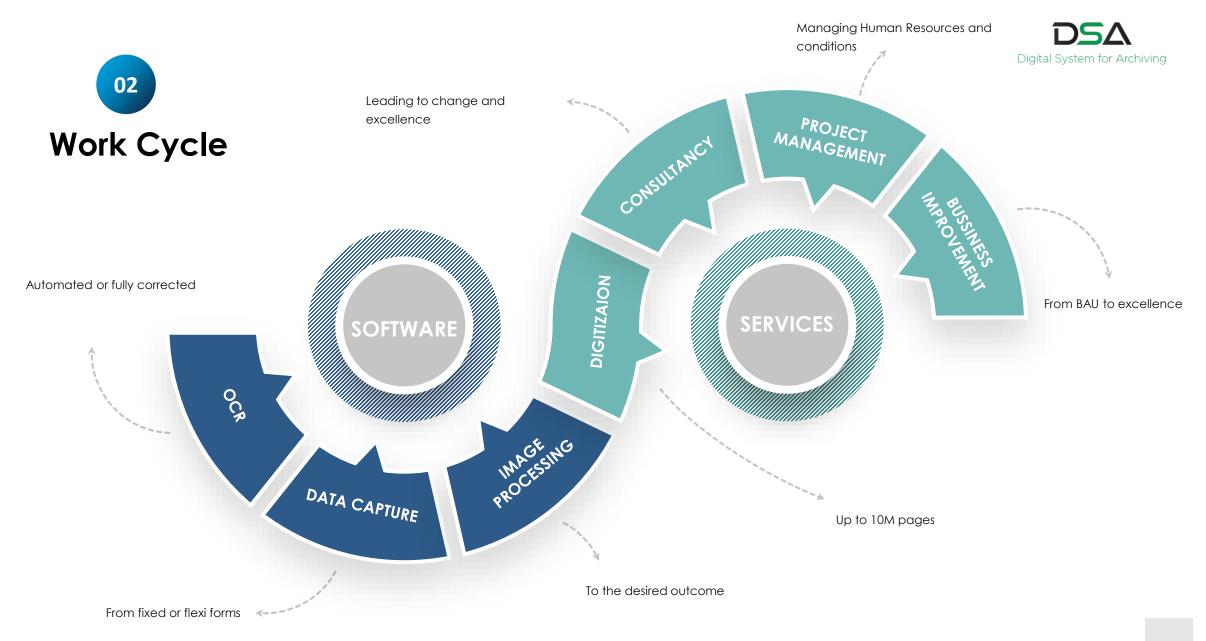


Our Values & Mission

The Company has been in operation since 2015. We offer integrated solutions in digitization, physical and electronic archive management. We have experience in managing archives in excess of 10.000.000 pages. Our Company applies the quality assurance system not just in our interaction with customers but also within the company's procedures. Our aim is to continue its successful presence in the European market and it strives to be the leader in the fields of technology. We also want to build a corporate culture that is transparent and honest to benefit not just our end users but also those who've worked hard to build our fame.

Our fame comes from our satisfied customers which is our ultimate goal.

















Physical Archive Analysis

Physical Archive Management

Archive Digitization

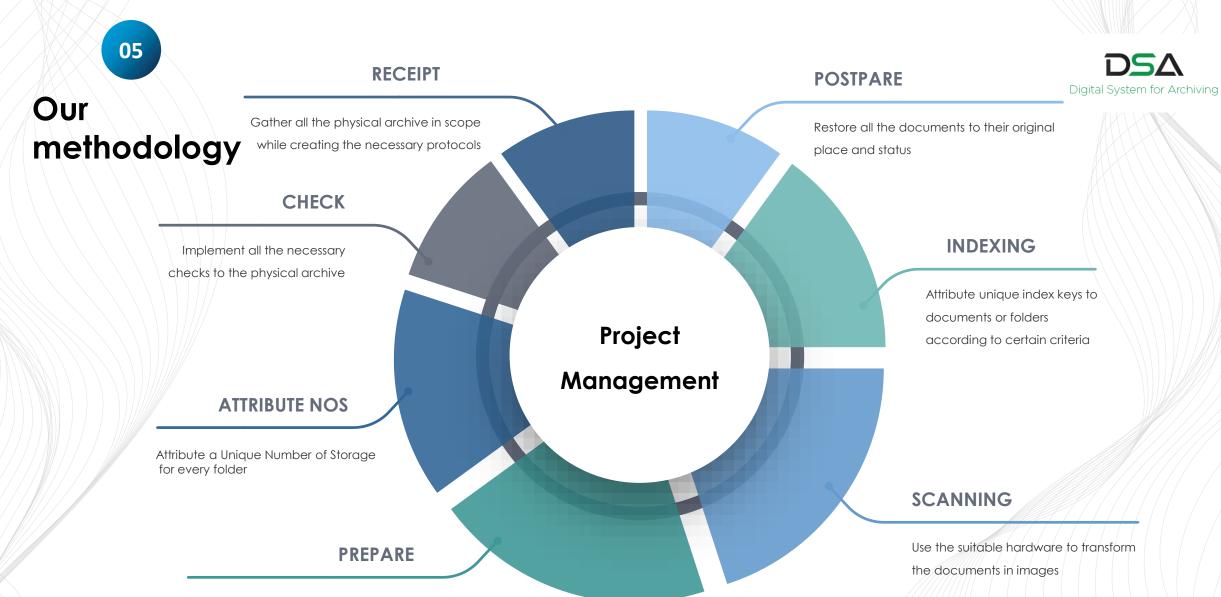
Consultancy Services

Our aim is to provide integrated solutions for the handling, both of the physical and the electronic archive, of any organization's Documents. This goal is achieved by using pioneer ways of classifying the physical archive, as well as importing the electronic images in Document Management Systems.









Remove any means which prevents scanning and keeping the order intact or reorganize the documents according to certain criteria





Kinds of Archive To Digitize



Know Your Customer (KYC)



Housing Loans



Debit or Credit Cards



Letters of Guarantee



Consumer Loans



POS



Large - Medium Account Loans (Business Loans)



Human Resource Files



Factoring

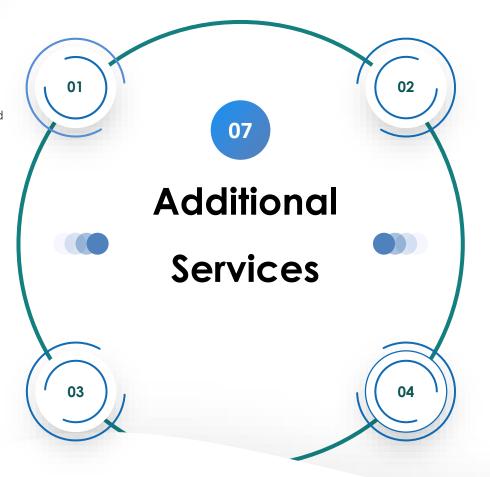


Incoming Correspondence Cashier Receipts



Physical or digital retrievals

While the archive is being digitized, any demand for digital or physical documents to be retrieved is satisfied



Design & processing forms for automated capturing

Documents, if not in the shape of forms, are being designed into forms for automated data capture.

Logistics on the physical archive

Transportation, safekeeping, organizing or reorganizing storage with unique numbers

Custom client's needs

Merging files / removing unnecessary documents / not digitizing copies, etc.



Thank you for your attention

Contact Us

DSA-Adriatica

Rr. Budi Ap 8, Pallati Pas Ambasadas, Tirane-Albania

Tel. 069 70 77 740

sales@dsa-adriatica.com

URL www.dsa-adriatica.net